

## Student Employment

|                                    |                               |
|------------------------------------|-------------------------------|
| <b>Responsible Party</b>           | Policy Committee              |
| <b>Minimum Review Frequency</b>    | Annual                        |
| <b>Associated Forms</b>            | None                          |
| <b>ARC-PA Associated Standards</b> | A3.02, A3.03a, A3.03b, A3.14i |
| <b>Initial Effective Date</b>      | 11/19/2021                    |
| <b>Last Review Date</b>            | August 2026                   |
| <b>Next Review Date</b>            | August 2027                   |

### Rationale:

The Pfeiffer University MS-PAS program consists of an extremely rigorous and demanding didactic and clinical curriculum. Students enrolled in the Pfeiffer University MS-PAS program must demonstrate commitment to academic excellence during their 28-month tenure with the program.

### Policy:

The Pfeiffer University MS-PAS program strongly discourages students from being employed during their tenure with the program. (A3.14i)

There will be no exceptions or accommodation granted to didactic or clinical course work, scheduling of classes, labs, exams, special assignments, community service work, or supervised clinical practice experience (SCPE) assignments due to employment.

Employment of any kind (paid/volunteer) during the program will not be accepted to excuse absence from scheduled learning activities, justify poor performance, or be considered as extenuating circumstances when assessing the students' academic and professional progress.

**The Pfeiffer University MS-PAS program does not permit matriculated students to substitute for or function as instructional faculty (A3.03a). Students are not allowed to work (paid or voluntary) for the program in any capacity (A3.02) including substituting or functioning as clinical or administrative staff (A3.03b).**

During supervised clinical practice experiences (SCPEs), students may not substitute for clinical or administrative staff and must ensure all services provided to patients are directly supervised (A3.03b). The student must contact the clinical team immediately if asked to function as clinical or administrative staff. Students must not accept compensation for any services provided during SCPEs.

Any violations to any component of this policy will result in referral to the Academic and Professional Performance Review Committee.

### Review

This policy will be reviewed annually by the Policy Committee.