

REQUEST FOR STUDENT INTERNSHIP

(To be completed by employer)

The information requested below will help Pfeiffer University meet the U.S. Citizenship and Immigration Service (USCIS) requirement to document the eligibility of international students to participate in internships. Also, since the purpose of internships is to meet the requirements of the Applied Field Project course, the faculty supervisor for this course needs to be aware of the details relating to the internship. Finally, your signature below indicates the company's agreement to cooperate with the university in achieving the curricular purposes of the employment. Thank you for your assistance and for giving our students the opportunity to gain practical experience in their academic programs.

NAME OF STUDENT: _____

NAME OF COMPANY: _____

LOCATION: _____

DATE OF INTERNSHIP: FROM _____ TO _____

NUMBER OF HOURS WORKED PER WEEK: _____

NOTE: *While school is in session, students may only work part-time (a maximum of 20 hours per week).*

DESCRIPTION OF WORK TO BE PERFORMED: _____

Signature & Title of Company Representative: _____

Please mail/email completed form to: Pfeiffer University, Attention: Becky Hraczo
P. O. Box 960, Highway 52 North
Misenheimer, NC 28109